

ATTACHMENT AA

# NEVADA STATE RAILROAD MUSEUM BOULDER CITY 600 YUCCA STREET, BOULDER CITY, NV 89005

**Scope of Work Summary**

**Date:** August 9, 2023

**Project: (LOCATION-OBJECT -ACTION):** Nevada State Railroad Museum, 600 Yucca Street, Boulder City, NV 89005

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**General Intention:** This Scope of Work is intended to include all work required to complete the project described below. Contractors who submit bids are required to include and disclose in their bid all work deemed necessary to complete the project.

**Task/s**

**Upgrade/Replace HVAC Systems**

**Introduction**

This project will upgrade aged and failed HVAC systems throughout the museum campus.

**Background:**

The Nevada State Railroad Museum's HVAC systems were installed in the late 1990s and early 2000s. Two systems have failed, and the remaining systems need to be upgraded. This project will identify replacement costs for the evaporative coolers for the maintenance facility, and HVAC unit for the staff office. Additional optional add-on quotes are sought for replacing small HVAC units in the ticket office, crew quarters, and gift shop.

**Scope of Work**

The completed project will:

- Replace failed evaporative coolers for maintenance facility.
- Upgrade HVAC for staff office.
- Replace additional HVAC units identified by museum as additional add-ons.
- Dispose of all old equipment.
- Provide minimal disruption to museum's activities.
- Adhere to all OSHA safety requirements.
- Acquire all necessary permitting.
- Coordinate with utility provider if necessary.

Contractor is responsible for supplying all necessary equipment to undertake the project and responsible for clean-up of work area and disposal of any scrap material at the completion of work.

**Schedule:** Work must be completed by April 1, 2024

**Conditions:** Work must be coordinated in advance with museum to avoid disruptions to maintenance schedule.

**End of Summary**

**Instructions to bidders:** The following documents are required prior to contract approval: State of Nevada business license. Vendor must provide proof of liability and worker's compensation insurance. The certificates must name the Nevada State Railroad Museum, its officers, employees and immune contractors as defined in NRS 41.0307 as the certificate holder. Vendor must be a registered vendor with State of Nevada. Vendor must use electronic transfer for payment.